MODUS OPERANDI Toledo Police Department 1939

Height-Weight-Age-Nativity-Build

Som bleeting-Marks-Espera

Diffes-Card No. Med Book of

Stally Property Armack ED

19th/United at Attack

Notific Revalues - Home Arthack ED

18-19 N N M-Means OF Accase
28-21 N N M Gemerky Types Marks

25-27 Largenies-How ATTACKED

19128 " " " " Means of Attack
1949 " " " " General Trade Marks

" Trade Marks

n - General Trademoved Tool

11 11 36 - 37 11 11 - Means of ATT " " 37738 -11" 11 - General Trasemeras 11 " 38 may 11 11 - Trade morks 11 11 43 Franks Tricks Protense en 11 11 4445 Means of ACC. 1 11 45 418 General Trade Macins 1 4852 Trade, marks 11 11 5253 Robbety - How ACC 11 53-54 Means of Acc 1 1 54-53 General Trade Marks " " 55-58 Trade Marks when the many the second

BURGLAR --- TRADEMARKS

45 Known to complaintant Knows layout of premises 46 47 Knock combination off, use drift punch 48 49 Lets partner in door 50 51 52 Malicious damage to property 53 Member of lodge or fratenity 54 55 56 57 Neat worker 58 59 60 Occupants in yard 61 62 on vacation Pawns stolen property 63 64 Poisoned dog 65 Pretended to be blind Pretended to be crippled 66 67 Pretended to be deaf and dumb 68 Pretended to be drunk Pretended to be looking for someone 69 70 Pulls cash register to floor and breaks open 71 Pulls down blinds 72 Pulls down blinds, turns on lights 73 Pulls spread to window 74 Place dummy safe under laight light 75 Poses as prospective tenant to stall landlady while companion sneaks appartment 76 Pal waiting for him or claims to have partner Replaces glass 78 Ransacks house or building Replaces padlock or lock on door when Rents house next door 81 Reaching through window Remove Icck parts Ransacks bureaus or clothes closet in bed-

BURGLARY --- TRADEMARKS

```
84 Removes glass in window, door, or transom
    Salesman
88
    Secured front or rear door
86
87 Smoked on premises
   Searches clothing
88
   Searches workmen's clothing
89
   Solicited clothing
90
   Solicited employment
91
   Solicited clothing
92
   Solicited immoral act
93
   Solicited money
94
95 Solicited shelter
   Stells owner by asking to use phone, etc.
96
97 Sneaks from open safe
   Stalls-in looking over place for someone
98
   else, wife, mother, etc.
99
100 Turns off lights
101 Turns on lights
102
103
104
105
106 Unlocked door for getaway
107 Uses flash light
108 Uses Jimmy to force deska, drawers etc.
109 Used goloves
110 Used boxes, barrels, cans, etc. to reach
111 Uses stolen car
112
113
114 Vacant house
116 Washed or bathed
117 Work office buildings
```

LANCENIES -- HOW ATTACKED

```
Alley
 01
     Basement
 02
     Bike rack
 03
     Building under construction
 04
    Cabinet
 05
    Cash register or till
 06
    Cloak room
 07
    Closet
 08
   Clothes line
 09
 10 Cooler
 11
   Counter
 12
   Dosk
   Display stand
 13
 14
   door
 15
   Drivoway
 16
   Field
   Garage, private
17
18
   Garage, public
19
    Garden
    Gum stand or machine
20
21
    Hall
    Kitchen
22
   Laboratory
23
24
   Library
25
   Locker
26
    Lobby
27
   Loft
28
   Lot
Lot
29 Mail
30 Meter
31 Park
32 Pen
33 Porel
34 Fre
35 Res
36 Pos
37 Publi
38 Room
39 Bat
   Mail box
   Motor
   Parked auto
   Porch
    Front
     Rear
     Post
   Public dining room
     Bath
```

Check

LARGENIES -- HOW ATTACKED

```
Class
   pining
  Dressing
Ingine
45
44
   Fire
45
   Living
46
   Reception
   sleeping
48
   State
   Store
50
51 Study
52 Tool
   weiting
54 Seat
55 Shed
56 Shelf
87 Slot Machine
58 Stealing from sidewalk
59 Stroot
60 Store front
61 Telephone booth
62 Telephone box
63 Toilet
64 Tool box
65 Trunks
66 Unclassified
67 Vault or safe
68 Wall
00 Wearing apparel
70 Window
71 Yards
   Front
    Rear
```

LARGENIES -- HOW ATTACKED

LARCENIES -- MEANS OF ATTACK

Bodliy force 01 Borrowing 02 Carrying away 03 Climbing. 04 Adjoining premises 05 Fall pipe 06 Fence 07 Fire escape 08 09 Ladder 10 Porch 11 Rope Collecting 12 13 Concealment Deta ching 14 15 Driving away 16 Instrument 17 Brace and bit 18 Chisel or fimmy-knife 19 Drill 20 Glass outter 21 Hatchet or axe-hammer 22 Hook and line 23 Nippers 24 Pick or shovel 25 SAW 26 Scraw driver 27 Leading away 28 Missile 29 Pennyweighting 30 Riding away Sneaking Shoplifting Towing away Wearing away

LARCENIES -- MEANS OF ATTACK

Heuling away
syphoning
Rolling away
Till tapping

40
41
42
48
44
45
46
47

LARCENY -- GENERAL TRADEMARKS

Ol Asking for aid, information, etc.
Ol Borrowing
Old Buildings under construction
Old Buying
Old Embezzlement by employees
Old Guests
Old Hides in building
Old Impersonating
Old Impersonating
Old Juvenile pranks
Il Known to victim
Il Leave notes

18 Library thiefs 14 Member of

15 Obtains for repairs

Parked autos, accessories and boosting, gas Persuade victim to leave premises then

prowls building
Petty sneak thief, construction jobs, street;
Petty sneak thief, newspapers and magazines

Petty sneak thief, other public, streets, etc. Petty sneak thief, private property, yards

Petty sneak thief, public gatherings
Petty sneak thief, public rooms, halls
lobbies of apartments, hotels, lodges, churches

LARGERY -- GENERAL TRADMARKS

Prefender
Prowlers, dwelling occupied
Prowlers, unoccupied dwelling
Prowlers, vacant buildings
Prowlers, vacant buildings
Refers to or sent by third party
Refers to or sent by third party
Shoplifters
Sidewalk scales, vending machines, etc.
Solicitors
Stealing from autos parked in garages.
Till tappers
Two men, steals while companion stalls
victim
Uses stall or phony request to gain admission
to premises
Wearing apparel sheak thief (stealing from)

LARCENY -- TRADEMARK

01 Asks for 02 Clothing 03 Aid for family 04 Employment 08 Food 06 Shelter 07 Money for self 08

43

45

Automobile unlocked

Autos parked on well-lighted business street

Autos parked on dark street business district

Autos parked on well-lighted residential

Street

14 Auto parked on dark street residential dist.

Breaks glass in auto for entry
Boosting from delivery wagons while driver's
making deliveries

Buying
Business
Material to do work
Goods
Present for friend
Fresent for relative
Present for girl friend
Real estate

Coasts auto before starting Carry away small articles of furniture

Dotach tires from rims

40

44

Fails to return goods taken for repair Fake phone call Friend of owner Familiar with premises

LAROLNY ---- TRADEMARK

Money for:
Artificial member
Charities
Clothes
Sick, injured or needy person
Traveling

Money from:
Budness
Rome
Real estate
Money inherited
Lost
Stolen
Temprarily short of

LARGENY -- TRADEMARK

```
98 To be changed
00 to be distributed
100 Money due
101
102
103
   Pretends to be:
104
       Blind
105
       Crippled
106
       Deaf and dumb
107
       Employed
108
109
110
111
   Refers to
112
    Death of friend or relative
113
     Friend or relative
114
    Well known people
115
116 Regular customer
117 Renting
     Bust ness
118
    Rooms
120 Returns other article than that taken for
      repair
121 Requests permission to inspect meter
122 Meter
123
     Premises
124 Requests permission to use
125 Telephone
 126
    Toilet
 127
 128
 129
 130 Scale or slot machine fixed in public place
 151 Scales or slot machines fixed in store front
 132 Sent by
 133 Friend or relative
 134
     Person in distress
 135 Sowing machine
 156 Stealing newspapers from private residence
      after delivery
 137 Steals women's attire from cloths line
 158 Stealing from parents
```

LARGENY -- TRADEMARK

```
stealing while victim is in rear building
      or in rear of building
140 Stealingwhile victin is in yard
141 Stealing from roomate
142 Stealing while companions engages victim
      in conversation
143 Stripping stole vehicles
14 suffering from desease or injury
145
146
147
148
149
150 Selling
    Perfumes
151
    Brushes
152
   Household
153
155
157
160 Tearing out telephones and carrying away
161 Twists off door handle
164
165 Used vehicle
166 Uses other persons account
168
170 Wife attracts proprietors attention by
     trying on dress
171 Stealing while victim is asleep
```

179

PICK POCKET

How attacked

```
Boarding street car
   Boarding train
   Behind sign
  Near allegway
   in bank
  In doorway
   In elevator
   In Hallway
   In station
  In store
10
  Leaving street car
  Leaving train
  on street
13
   on train
  On sidewalk in front of bank
  Place of amusement
17 In house
  In school
  In vehicle
21
```

Means of attack

01 Nipping 02 Lifting 03 Slitting clothing 04 Snatching

06

PICKPOCKET

OMERAL TRADEMARKS

of two men estreet walkers of crowds

TRADEMARKS

Hands not covered
Jostling
Newspapers in hand
Overcoat in hand
Immoral act

CHECKS

Writing

Col. 76

1. Poor skill - plain writing

2. Poor skill - Intermediate emballishment

5. Poor skill - embellished writing

4. Medium skill - plain writing 5. Medium skill - intermediate embellishment

6. Medium skill- embellished writing

7. Good skill - plain writing

0. Good skill - intermediate embellishment

9. Good skill - ombellished writing

Peculiars

Col. 77

1. Peculiar method of writing cents.
(Not standard method of 00 or 50

```
1. pashes after amount only.
                              dollars.)
                          50
                          100
i pashes before amount only.
        ____ 75 and 50
                              dollars )
, mehes before and after amount.
  50
                            dollars)
g word"and" used in denoting amount of check.
   75 and 50
                 occession dollars)
6. Word "dollara" writen out
  (Seventy five dollars ----- 50 dollars
                                100
7. Large check numbers used ( No. 269 )
A. Small check numbers used ( No. 34 )
```

9. Amount of check written well in from margin.
If more than one of these peculiarities is
present on check underpunch the different
codes. on the tabulating cards.

CHECKS --- HOW ATTACKED

81 Forging
92 Passing
93 Passing fictitious checks
94 Forged checks
95 Fraudulent checks
96 Raised checks
97 Raising checks

CHECKS *** MEANS OF ATTACK

of Gritten

CHECKS ---- MEANS OF ATTACK

Gounter
Gounte

CHECKS -- GENERAL TRADEMARKS

ol Buying 02 Bogus instruments of credit, checks, introductions, etc. 03 04 05 Depositing 06 08 Exhibiting bank book etc. 09 Es 10 F 11 Establishes credit before passing checks 12 13 0'
14 15 H
16 17 Impersonating or member of 18 Known to victim 21 22 23 Laves in neighborhood

CHECKS -- GENERAL TRADEMARKS

Business
Flowers etc. for deceased
Goods
Goods for charitable function
Goods for Social Function
Material to do work
Present for friend, relative etc.
Real estate

OBECKS -- GENERAL TRADEMARKS

Letters of credit Letter of introduction Telegrams Firm name Checks or well known firm

Claims to live in neighborhood
Claims to have business in neighborhood
Claims to have made check out for more than
purchase by mistake
Cash purchases for several days before
passing

Depostits money at bank then withdraws nearly all of money, draws checks on balance

Bank receipts or deposit book Check book

42

18

60 Forges Landlady's name as endorsement 51 Forges relatives name to check

66 Goods delivered, gives delivery man bad 66 Gives check for exact amount of small 77 H

Impersontaing well known person
Impersonating relative of well known person
Impersonating business man

4

Leaves name of payee blank

Member of Lodges or other organization Well known family Well Known firm

We with accident
We with accident
We will be will be

Money from Business

```
Home
102
     Real estate
103
     Inheritance
104
105
106
107
108
109
110
    H
111
112
    obtains employmenr in neighborhood
114
    Orders goods, fails to come for same
115
116
117
118
119
120
    Pretends to be
101
      Acquaintance
      Blind
122
123
      Cust oner
124
     Deaf and dumb
      Employed in vivinity
125
      Acquaintance of clerk absent from store
126
127
128
129
130
131
132
    Paying account
    Personal friend of victim
    Passes good checks before passing bad ones
133
134
135
   Renting
136
     Business
137
     Parm
138
     House
139
     Rooms
140
141
   Remittance from
     Business
     Employer
```

143

144

148

Estate

Relative

150 Representing Fictitious firm 151 Well known firm 152 153 154 Refers to Friend or relative 156 Well known persons or person 157 Well known firm 158 159 160 R 161 162 163 164 Steals check 165 Steals check from mail 166 Students, U.C. 167 Student Small purchases 169 170 Sent by 171 Friend or relative 172 Person in distress 174 175 Talkative Takes name and address from directory Telephone order before coming to store

Uses check of defunct firm

Writes checks in presence of victim

MAUDS, TRICK AND DEVICE, FALSE PRETENSES AND RACKETS.

```
------How Attacked
ol Absconding
08 Appropriating
03 Bailee
M Betting
 Borrowing
  Calling for
  Calling for unauthorized
07
08 Collecting
0 Collecting for unauthorized
10 Inducement by misrepresentation
11 Peddlers
     Solicitors
18
     Solicitors unauthorized
M Salesmen (Not house to house)
Agencies
16 Promoters
     Agencies or companies
N False promises (Promises not fullfilled)
A Peddlers ( orincapable of fullfillment)
2 Solicitors
 W Solicitors unauthorized
 M Salesman (Not house to house)
 16 Agencies and companies
 26 Promotors
 27
 W False pretenses
     Impersonating
     Borrowing
    Friend or relative
     Repair work
```

```
MAND DANGER PRETENSES cont'd
           AND RACKETS
      ---- How Attacked ----
 Trick and device
   Fortune telling
   Games
   Bets
  Ma tche s
  short change
  Exchangeing goods or money
   Bogus goods
MAUDS, TRICK AND DEVICE, FALSE PRETENSES
          AND RACKETS
         Means of Attack
of Feilure to return
M Money exchange
03 Switching articles
 Obtaining for approval
  Pennyweighting
 Sleight of hand
 Buying on contract
08 Consignment
 Renting
10 Concealment
 Bogus concerns, goods or methods.
  Accounts
   Advertising
   Agency
   Amusement
   Business
    Charity
    Claim
    Documen to
    Imployment
    Freight or express charges
82
    Gold bricks
    Goods other than Jewelry
    Investment
    Jevelry
26
    Lottery
```

Measures

MUDS TRICK AND DEVICE, FALSE PRETENSES AND RACKETS

____ Means of Attack -----

```
Message
Money in box
Partner
Profession
Purchase
Society or organization
Stock
Subscription
Tickets
Title to property
Transportation
Unions
```

N Fewed or fixed match, game or race a Billiards 62 Boxing 68 Cards W Chess or checkers 55 Dice M Horse race W Look game Matching coin 59 Pool 60 Rowing 61 Running 62 Shell & Pen 63 Swimming 4 Wheal of fortune 65 Wrestling

MAUDS, TRICK AND DEVICE, FALSE PRETENSES AND RACKETS

GENERAL TRADEMARKS ----

Auction

Associations

Advertising stunts

Advertising agencies or salesman

Badger game
Borrowing money
Book Selling
Buying on installment s

Cherities racket
Committees
Counterfeits
Cleaning and dyeing
Charge accounts

d Dropping the purse

Employment, executive

Employment, marine

Employment, with investment

Employment, outfitters

Extortionists

Exchangeing or returning goods

Embezzlements

Fraudulent collections
Financial dope sheets

```
GENERAL TRADEMARKS
```

Informant
Imported English suit material
Impersonating owner of goods
Insurance

50 K

59 60 61

71 72

73

74

Lost dog

66 Mining stock

N. R. A.

011 leases

62
63 Panel game
64 Phony furs
65 Petitions
66 Phony contracts
67 Patent medicines, nostrums
68 Photographs
69
70

Repairs Real estate

76 76 Stock and bond 77 Sales tax 78 Second hand goods 79 Sewing machines

AND RACKETS PRETENSES CONT'S

----- GENERAL TRADEMARKS -----

Suit clubs Soliciting, house to house, orders Smuggled goods

mreatening letters

1

MAUDS, TRICK AND DEVICE, FALSE PRETENSES AND RACKETS

TRADEMARKS -----

Of Asks for refund on goods bought by other part

M Answers lost and found ad in newspapers

04 Auetion build ups

05 Attempt to hagh-pressure customers or prospects into buying other goods or services

6 Automobile Clubs

77 Auctioneer promises to resell goods at profit

08 09 10

Buys business with bum notes Borrows money to cure physical defect.

14

15 16

20

Contracts misrepresented Contracts phony Collects money for bond Claims to be engineer

AUDS, TRICK AND ADVICE, PALSE PRETENSES AND RACKETS

COMPARTE CONTROL OF THE CONTROL OF T

Claims to be from bondholders pretective committee converts goods boungt on installment Collection agency advertises for executives, but hires as salesman. Collection agency advertising for employees must report in other city at own expense.

Collecting small assessments. Claims to have inside information

Claims can return lost or stolen property if money advanced to reclaim same from finder

collecting money to place prospects name on

eligible list for job. Claims owner never left foods in store or shop

M Cappers collecting fees for real estate surveys Claims to have prospective buyer

Contracts to take photos of children over period of years

Duplicate copy of contract phony or tricked

Embezzlement of goods while salesman Exclusive territories

Exchange goods bought at auction for less valuable or worthless goods at suggestions of auctioneers.

Emlarging or retouching photos

43

45

46

48

49 50

```
TRADEMARKS
```

Fails to turn in order to company
Fails to deliver goods after receiving
payment in advance
Fails to turn in money collected to employer
Fails to return goods taken for repairs

Help for un employed

10

86

72 73

75 3 76

78 79 80

86 87 88 K

.

Leaves goods for repair or cleening, upon calling for same finds proprietor out of business.

FRAUDS, TRICK AND DEVICE, PALSE PRETENSES AND RACKETS

TEADEMARKS Cont'd.

Makes promises without sanction of employer 90 Misropresents cost of article 91 Misrepresents quality of goods 92 93

94

95 96

Order goods, fail to call for same 97 offers one months free advertising in fraternal or roligious journal Offers goods at very low price

100 Oriental auction

101 Orders for Photos given eway by merchants 102

103

104 105 106

107 Phones cleaners to deliver goods to house

108 Pays charges on goods not own

100 Poses as seaman, order goods to be called for

110 Promises doctor position as examiner if he will take out insurance with firm.

Passes bad check onstore while trying to s sell same

112 Pass counterfeit checks of company having large payroll.

Prospect promised employment at good salary if makes investment; salary paid short time 114

Protective associations for merchants 115

116

117 118

119 120 Remodeled tires Rubber balls

PREUDS, TRICK AND DEVICE, FLASE PRETENSES AND RACKETS

Bear---TRADEWARKS cont'd -----

Sells goods or porperty does not own 125 Solls half onterest in business

126

sent by owner to get goods Sells salesman books or forms which they are 127

to retail from house to house.

Sells selesman goods which are to be retail. ed to merchants

Stockholder's protective committee

Signs contract for long period represented to be for short period only.

Sells customer suit at high price by promis of employment

Selling N.R.A. stamps without authority

140 Takes bond to be exchanged Telephone rates 141

145 146 U

148

142 143 144

> Victim induced to part with good stock in 150 exchange for worthless stock

ROBBERY ---- HOW ATTACKED

01 Beating W Binding and gagging 03 Blinding

4 Cutting 05 Drugging

06 Garroting

ROBBERY --- HOW ATTACKED

Intoxica Rolling Snatching Striking Threater Strone Intoxicating Threatening or holding up

ROBBERY -- MEANS OF ATTACK

Blackjack 01 Bludgeon or club 02 Bodily force 03 Brass knuckles 04 Deception pretendes to have gun 05 pirk, knife or razor 06 07 Drugs Liquor 08 Missile 09 Firearms 10 Revolver, 25 automatic 11 Revolver, 32 automatic 12 Revolver, 38 automatic 13 Revolver, automatic 14 Revolver, 25 caliber 15 Revolver, 32 caliber 16 Revolver, 38 caliber 17 Revolver, 45 caliber 18 19 Revolver, not automatic Revolver, caliber and type unknown Revolver, blue steel 80 21 Revolver, Mickel plated 22 Rifle 23 Shot gun 24 25 26

Sendbag or slungshot

30 31

27 28 20

ROBBERY -- GENERAL TRADEMARKS

Blinds victims OB Binds and gags victim Buys groceries or goods Carry money in bags Drunk roller B Follows victim Gets clerk to go to back building by pretense, then robs. Ħ I J

Kidnapping

Leaves notes behind Locks victim in

Makes victin lie on floor

ROBBERY - GENERAL TRADEMARKS

```
40
41 Pretender
    Poetting parties
42
    Pretends to have gun
43
    Presents withdrawal slip to clerk in bank at
44
    closing time for entry, rob.
    Purse snatchers
45
46
47
   Robs taxi drivers
48
   Ring door bell, robs person answering
49
   Robs stores at closing time
50
   Robs street car at end of line
51
   Robs deliveryman
52
   Registers as guest, robs clerk
53
   Rob money collectors .
54
   RODS House of Prostitution
55
56
   Solicitor.
57
   Steals victim's car
58
59
60
   Two gun men
61
62
   Used mask
63
64
   Uses make up on face
65
66
67
68
   Waits for victim to put own car in garage
   then robs.
69
   Waists till store desertedm walks to cash
   register keeps gun to side
70
71
72
73
          ROBBERY -- TRADEMARKS
```

01 Attacks women 02 Asks for firs

02 Asks for first aid

04

05 Brutal

```
06
07
08
09
   Chewed tobacco
10
   Communicative
11
   Cool worker
12
   Change box of street car
13
   customers in store
14
   Changed autos in getaway
15
16
17
18
19
    Dark street
20
21
22
23
    Enters house by unlocked door
24
    escapes on foot
25
26
27
    Past workers
    Follows victim to home, robs in front proch
28
20
30
    Gentlemanly
31
為自
33
34
    Hard boiled
35
    Has confederate follow in auto
56
    Has confederate waite outside in auto
37
    Hits victim from behind
38
39
40
41
    Introduced to victimm by friend
42
43
44
45
    J
46
47
```

Known to victim

49 Knows name of victim or employer

Steals victim's car

Shoots at victim

90

```
K
50
51
為記
53
    L
54
55
86
    Money needed for hungry family
57
58
59
60
    Nervous
61
    Non-communicative
62
63
    Orders food, partly consumes same before
64
    holding up victim
65
66
   Pretends to be blind
67
    Pretends to be crippled
68
   Pretends to be deaf and dumb
69
70
   Pretends to be looking for friend or relativ
71
   Profene
72
   Fretends to be drunk
73
   Purse grabber
74
   Physical defect
75
    Runs into store or building
76
77
   Runs from store or building
78
   Rough
79
80
    Smoked
    Soliciting clothing
81
    Soliciting employment
82
83
    Solicits food
    Solicits immoral act
84
   Solicits information
85
    Solicits light or match
86
87
    Solicits time
88
   Solicits money
    Solicits shelter
89
```

ROBBERY --- TRADEMARKS cont'd

92	Stalls around inside till victim alone
93	
95	
96	
98	
99	Used stolen vehicle
101	Uses rusty gun
108	
104	Waits for Clerk to unlock store, robs
106	
107	
109	

Col. 40

1. Latents obtained

2. No latents obtained

3 4.

5.

6. Casts obtained

7. Casts made but of no value.

8. Other evidence left at scene of offense

9.

VEHICLE

Col. 41

1. Car used

2. Sedan

3. Roaster

4. Coupe

5. Truck

6.

70 -

8.

9. Old car

10. Bicycles

Punch 9 in combination with other codes above when old model of car is used.

NUMBER

Col. 42 & 43

Male will be punched in Col. 42 Female will be punched in Col. 43

Punch in 1. for one male or female and 2. for two male or female etc.



DESCRIPTION OF ATTACKER

SEX

Col. 55

1. Male adult

2. Male juvenile

3. Female adult

4. Female juvenile

COLOR

Col. 56

1. White

2. Black

3. Red (Mexican or Idian)

4. Brown

5. Yellow

HAIR

Col. 57

1. Red

2. Brown

3. Black

4. Blond

5. Grey

6.

7. Partly bald

8. Bald

EYES

Gol. 58

1. Black

2. Blue

3. Light blue

4. Brown

5. Grey

6. Hazel

7. Maroon

Punch in feet in Col. 59 and inches in Col. 60 When a range of height is given punch in the average height. e. i., if height was given as 5'8" to 6', 5 would be punched in Col 59 and 0 in Col 60.

WEIGHT

001. 61, 62 & 63

Funch in average weight given for attacker 1.0., if weight of offender is given as from 150 to 160 pounds 155 pounds would be punched in Col 61, 62 & 63.

AGE

Col. 64 & 65

Punch in actual or average age of attacker.

NATIVITY

Col. 66

1. Native decent (U.S. born)

2. Latin (Portugese, Spanish etc.)

3. Scandinavian

4. Germanic (Austria, Germany)

5. British Isles, Canadian

6. Slavs (Russia, Poland)

7. Near East (Turkey, Arabia, Persia etc.)

8. Mongolian (Japan, China, Korea etc.)

9. Brown races (Filipinoes, Hawiians etc.)

10. Jewish descent

11.

BUILD

Col. 67

- 1. Slender
- 2. Fat
- 3. Husky (heavy built but not noticeably fat)

Punch in feet in Col. 59 and inches in Col. 60 When a range of height is given punch in the average height. e. i., if Height was given as 5' 8" to 6', 5 would be punched in Col 59 and 0 in Col 60.

WEIGHT

Col. 61,62 & 63

Punch in average weight given for attacker i.e., if weight of offender is given as from 150 to 160 pounds 155 pounds would be punched in Col 61 62 & 63.

AGE

Col. 64 & 65

Funch in actual or average age of attacker.

MATIVITY

Col. 66

1. Native decent (U.S. born)

2. Latin (portugese, Spanish etc.)

3. Scandinavain

4. Germanic (Austria, Germany)

5. British Isled, Canadian 6. Slavs 'Russia, Poland')

7. Near Bast (Turkey, Arabia, Porsia etc.)

8. Monogolian (Japan, China, Korea etc.)

9. Brown races (Filipinoes, Naviians etc.)

10. Jewish descent

11. 120

BUILD

Col. 67

1. Slender

2. Pat

3. Husky ("eavy built not noticeable fat)

4. Medium build

White Person

1.Light

2. Sallow

3. Ruddy

4. Medium

5. Dork

6. Very dark

17 0

Brown or Black Person

2. Brown

9. Chocolate or dark brown

10. Black

MARKS & SCARS

Col. 69 % 70

In this column in any peculiar physical characteristic or mannerism of the attacker .

- 1. Southern accent
- 2. Twisted arm
- 3. Scar on face Pock marks
- 4. Sear on body-hand-leg
- 5. Tattoo marks
- 6. Limp
- 7. Teeth--Crooked, bad or missing

1. Dirty or shabby -- Appearance of tramp 2. Dirty or shabby -- Appearance of workman

3. Neat -- App carance of workman

4. Medium neat -- Appearance of Business man

5. Weat--Appearance of business man

6. Neat -- Appearance of professional man

7. Collegiate or High School

8. Flashy dress or

9. Housewife

CARD NUMBER

Col. 72

In this column will be punched the number of the card when more than one M.O. card is punched for the same "A" number. When the description of more than one offender is obtained there would ordinarily be more than one M.O. card punched for the same report.

MUG BOOK NUMBER

In all reports EXCEPT CHECKS punched Mug book No. in column 73 to 79 Incl. Using the column as folows:

Col. 75 City

Codes as Folows:

1. Berkeley 2. Oakland

3. San Francisco

4. Richmond

5. Sacramento

0.

70

8.

Col 74 to 79 Incl. Actual Mug Number

(In case of person arrested in Berkeley, only punch mug number when full No.; example, C- 32963 would be punched 32965 would not be punched.)

PROPERTY ATTACKED

MISCRLLANEOUS

001 Building under construction

002 R.R. Tracks

003 Dock and wharves

004 Garage, private

005 Garage, public

006 Manufacturing establishment

007 Shed (tool)

008 Stable

009 Telephone Booth

010 Warehouse

Oll Stock yards

Ols Yards

013 Alley

014 Parks

015 Playgrounds

016 Street

017 Factory or shop

018 Highway

019 Lot

020 Vacant house

021 Farm

022 Vacant store

023 Driveway

024 Sidewalk

025 Stadium

026 Wherf

027 Chicken House

028 Foundry

029 Beach

030 Rug works

031 Coal yard

032 Slaughterhouse

033 City garbage dump

DWELLING PLACE

101 Apartments

102 Barracks

103 Boarding house

104 Boarding School 105 Club, Y.M.Y.A. Frats, etc.

PROPERTY ATTACKED

MISCELLANKOUS

106 Flat

107 Hospital organitarium

108 Hotel

109 Lodging House

110 Tent

111 Residence-single family

112 Residence-two family

113 Bungalow (in court)

114 Bungelow (not in court)

115 New nouse (not occupied) 116 Duplex (two family)

117 Puplex (one Family

118 One story house or building

119 Rear house or building (one story)

190 One and one-half story

121 Shack

122 Two story

123 Two and one-half story

124 Three story

125 Dwellijs unoccupied

126 Sorority house

127 Rooms attached to cleaning establishment

128 Private h ouse-rooms to rent

OFFICE

201 Architect

808 Artist

203 Assayer

204 Attorney

205 Bank

206 Broker

207 Chenist

208 Dentist

209 Electric light company

210 Electrician

211

212 Engraver

213 Gas company

214 Insurance

215 Laboratory

DWELLING PLACE

216 Newspaper

217 Notory

218 Physician and surgeon

219 Railroad

220 Real estate and investment

221 Steamship

222 Studio

223 Telegraph

224 Telephone

225 Undertaker

226 Water company

OFFICE

227 Taxi-cab company

228 Ticket office

229 Unclassified

230 Optician

231 School (private)

232 Typewriter

233 Lumber yard

234 Surveyor

PUBLIC OR SEM -PUBLIC BUILDINGS OR PLACES

301 Armory

302 Art Gallery

303 Bathing

304 Church

305 Dancing

306 Exposition

307 Hall

308 Library

309 Museum

310 Post office

311 Railway Station

312 Theatre

313 Street (See misc.used under that no.)

314 School

315 City Hall

316 U.C.

317 School yard or field

11

PUBLIC OR SEM - PUBLIC BUILDINGS OR PLACES

318 Acorplane hanger

319 Beach

320 Golf Course

321 News stand

322 Waiting room

STORES AND SHOPS

401 Arms and ammunition

402 Art goods

403 Auctioner

404 Automibile

405 Automobile accessories

406 Bakery

407 Barber shop

400 Bazar

409 Bicycles and motorcycles

410 Billiards and pool

411 Books

412 Bowling alley

413 Camera

414 Carpets and rugs

415 Cigars and tobacco

416 Cleaners and dyors

417 Clothing

418 Commission

419 Confectioner

420 Department

421 Delicatessen

422 Diamond dealer

423 Drugs

484 Dry goods

425 Electrical goods

426 Fish

427 Five and ten cent

428 Florist

429 Fruit and vegetable

430 Furrier

431 Furniture

432 Coneral merchandise

433 Gloves

434 Grocery

435 Hair dresser and manioure

436 Hardwage

LOUDING AND SHOWS

457 Harness

450 Hats

439 Hay and grain

440 Jewelry

441 Laundry

442 Leather goods

445 Lisuor

444 Lumber

445 Marble dealer

446 Markot (General)

447 Machine shop

448 Monts

440 Motals

450 Milk cream

461 Millinery

452 Musical Instruments

453 Opticial goods

454 Palnts and paper

455 Pawn shops and second hand

456 Flumbing

457 Pottery

450 Printing

459 Restaurant and cafe

460 Sawing machines

461 Shoes

462 Sporting goods

463 Stationery

464 Stoves and ranges

465 Tailor

466 Tea and coffee

467 Trunks and bags

469 Typewriters

469 Wood and coal

470 Serving stations

471 Cider Joints

472 Beauty parlors

473 Packing house or cannery

474 Auto rental

475 Transfer and storage

476 Glass and crockery

477 Radio supplies

478 Instruments

479 Lunch counter

480 Building material

题/

STORES AND SHOPS

481 Ice cream

482 Notions

483 Poultry

494 Chain, grocery

485 Chain, 5 and 10 cent

486 Chain, general market

487 Vegetable market

488 Chain, shoe

489 Curio

490 Toy shop

491 Radio broadcasting

492 Woman's exchange

493 Sandwich shop

404 Mursery

495 Auto wrecker

496 Pool room

497 Antique shop

498 Auto tops

499 Variety

VEHICLES

501 Car (baggage)

502 Car (froight)

504 Camping auto

505 Ambulance

506 Street car

507 Delivery car

508 Fire Vehicle

509 Motorcycle

510 Police vehicle

511 Roadster

512 Stage (long distance)

513 Taxi

514 Touring

515 Truck

516 Bicycle

517 Harse drawn

518 Bus (local)

519 Train (electric)

520 Train (steam)

521 Airplane 522 Closed car

VEHICLES

523 Trailer

601 Barge

602 Boat (ferry)

603 Boat (Motor)

604 Boat (steam)

605 Launch

606 Sailing

607 Steamship 608 Yacht

609 Tug 610 Naval

611 House boat

612 Pish boat

613 Racing motor boat

614 Row boat

OBJECT OF ATTACK

00 Nöthing taken

Ol Animals, not specified

02 Animals, dogs

03 Animals, poultry

O4 Animals, fish

05 Animals, birds

06 Animals, rabbits

07 Athletic goods, s port goods

OS Auto accessories or parts

10 Bloycles

11 Bicycle parts or accessories

12 Boats

13 Bonds, stocks, valuable papers etc.

14. Books, stationery etc.

15 Brief case

16 Building material

17 Building fixtures

18 Came ras, Kodaks etc.

19 Candy and other confections

20 Chooks, drafts, notes etc. 21 Cigars, tobacco, cigsrettes

22 Clothing

25 Man's

24 Women's

25 Child's

OBJECT OF ATTACK

```
26 Coal and wood, other fuels
 27 Coasters, wagons, skates, tricycles etc.
 28 Dental gold
 29 Electrical supplies, not radio
 30 Electric motors
 31 Explosives
 32 Field Glasses
 33 Fire arms
 34 Fire extinguishers
 35 Food, groceries etc.
 36 Fruits and vegetables
 37 Fish and meats, hams, bacons, etc.
 38 Flowers, plants, shrubs
 39 Furs
 40 Household goods and furnishings
         Blankets, linens, etc.
 41
 42
         Furniture
43
         China, dishes, cutlery, etc.
 44
        Rugs, draperies, etc.
 45
         Silverware
 46
         Paintings, objects of art
 47
        Clocks, lamps, mirrors, ornaments etc.
 48
        Curios, antigues etc.
 49
        Machines and suppliances
50 Gasoline, oil grease
51 Hardward and maints
52 Hose, garden
53 Instruments, medical
54 Instruments, mechanical and technical
55 Instruments, musical
56 Instruments, Laboratory
57 Junk, allkinds
58 Locks and keys
· 59 Laundry
60 Jewelry
61 Jewelry and clothing
62 Jewelry, valuable rings, pins, bars, precious
   stones, etc. precious metals
63 Novelty jewelery (Cheap jewelery)
64 Jeweleyy, watches
65 Money (Combine with above )
66 Liquora
```

OBJECTS OF ATTRACK

67 Mechinery and machines Electric and tools 68 69 70 Magazines and newspapers 71 Meil 72 Miscollancous 73 Honey

74 Money and clothing

75 Money and elgerottes 76 Money and other goods

77 Motoroyele 78 Narcotics 79 Hotlong

80 Pens and pencils 81 Plumbing supplies

82 Purse, wallot, handbags, etc.

83 Radios

84 Radio accessorios

85 Signs

86 Suit cases, grips, and contents

67 Telephones and parts 88 Ticketo, all kinds 89 Toilet erticles

90 Toilet accessories, drugs, etc.

91 Tools (hand tools)

92 Carpenters

93 Mochenies and machinists

94 Plumbers 05 Typewritors

36 Other office machines and appliances 97 Vending machines, cash registers etc.

98 Lanterns

BURGLARY

HOW ATTACKED

Col. 88 & 29. MO.

02 Celling 03 Door Front Roam 8100

BURGLARY

HOW ATTACKED Col. 28 & 29. MO. From basement 07 80 09 10 Window 11 Front 12 Side 13 Rear 14 Toilet 15 16 17 18 19 20 Transome 21 Front 22 Rear 23 Side 24 25 Floor 26 Near rear 27 By side of building 28 Near front 29 30 Wall 31 Rear 32 Front 33 Sido 34 From adjoining premises 35 36 Skylight 37 Roof 38 Meter box Garage 40 Gate 41 Attic

BURGLARY -- MEANS OF ATTACK

```
Bodily Force
 01
     Climbing
 02
 03
         Adjoining premises
         Fall pipe
 04
 05
         Fence
         Fire escape
 06
 07
         Ladder
 80
         Porch
 09
         Rope
    Chisel or jimmy knife or ripping bar
 10
 11
       1/4 inch
      3/8
 12
13
14
15
16
17
      1 inch to 1 1/4
1 1/4 to 1 1/2
18
19
      Over 1 1/2
20 Drill
21
      1/4 inch
22
23
24
25
26
27
      1 inch to 1 1/4
28
      1 1/4 to 1 1/2
29
      Over 1 1/2
30 Screw driver
31
     1/4 inch or less
32
     1/4 to 3/8 inch
33
     3/8 to 1/2 inch
34
       /2 to 5/8 inch
35
     5/8 to 3/4 inch
36
     3/4 to 1 inch
37
38
39
40
   In safe or vault attack
41
    Combination manipulator
```

BURGLARY -- MEANS OF ATTACK

```
Combination driver or puller
42
    Electricity
43
44 Explosives
45 Oxyacetylene
    Bar
46
   Bab
47
    Piece of lumber
48
49
    Nail
50
51
   Rope
    Cord. twine etc.
52
    Concealment
54
    Unlocked or open
55
    Screens (other part of window or doors open)
56
    Admitted by owner
57
58
59
60
    Instrument, not specified
61
      Brace and bit
62
      Glass cutter
63
      Hatchet
64
    Hook & Line
65
      Hook & pole
      Key or lock pick (passkey)
67
      Missile (rocks, etc.)
68
      Missile, wrapped in newspapers
69
      Missilie, wrapped in other material
70
      Nippers
71
      Pick and shovel
72
     Saw
73
      File
74 -
      Wrench
75
      Wrench, stillson
76
      Timber
77
      Lockslip. knife or celuloid
78
      Pliers
 79
      Tire iron
      Hammer
```

BURGLARY --- GENERAL TRADMARKS

```
Bare or stocking feet
 01
 02
     Borers
 03
     Check blanks
 04
    "Construction" burglar
 05
 06
    Candles
     Common house burglar (Use this code when
 07
    burglar exhibits no unusual general M.O.o.)
    Climbs through a hole or opening into
 08
    building
 09
    Dental gold burglars
10
11
12
    Employes and former employees
13
    Enters occupied room, threatened occupants
14
15
16
17
    Fixtures from vacant property
18
19
20
    Glass cutter
21
22
23
   Hole in wall
   Hides in building
24
25
26
27
   Inside job
28
29
30
   J
31
32
33
   Kid Job
34
35
36
   Match burglar
37
38
```

```
Note burglar
 39
    Narcotics
 40
 41
 42
43
    Party burglar
    Pretender
 44
45 Provler
46 Prowler, occupants asleep
47 Pass key burglar
48
49 Renting
50
   Rings doorebell
51
52
53 Smasher
54 Solicitor
55 Safe burglars
56 Safe burglars, spindle drivers
   Second story worker
58
   Skylight burglar
59
60
61
62
63
   Two men, burglarize while companion stalls
64
65
66
   Used vehicle
67
   Vsed drugs or cholorform on victim
68
69
70
71
   Vending machine thiefs
72
73 74 75 76
   Work on looks and padlocks
   Work from vacant room above premises
```

BURCLAN --- TRADEMARKS

```
Arms self on premises
  01
     As ult occupant
  02
     Ate food
  03
 04
 05
 06
     Bound and gagged occupant
 07
     Breaks glass in window, door or transom
 08
 00
 10
 11
 18
 13
     Changed clothing
     Chewed tobacco
 14
     Commits nuisance
 15
    Cuts telephone wires
 16
    Cuts or breaks holes near locks
 17
    Carry safe away
 10
    Cuts out entire pane of glass to crawl thro
 19
    Cuts out screen
 20
 21
 22
23
    Dosorderly worker
24
25
26
27
    Enters room, searches clothing of guests
28
20
    Enters room, searches purses
30
31
32
33
34
    Guest
35
36
37
   Has lookout
38
39
    Inquires if people are home next door
40
41
42
43
   T
```